

MELLIS PARISH COUNCIL

Clerk: Ms Jane Challis

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Diss, IP22 4EH

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I hereby give notice that a meeting of Mellis Parish Council will be held in Mellis Memorial Hall on Thursday 17th March 2022 commencing at 6.30pm.

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to commencement of the meeting.

J Challis
Parish Clerk
13th March 2022

AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on Thursday 24th February 2022 are a true and correct record
- 5** Report from County Councillor
- 6** Report from District Councillor
- 7** Public Participation Session (10 minutes set aside)
- 8** Chair's Report
- 9** Clerk/RFO's Report
- 10** Appointment of Internal Auditor 2021/22
- 11** Planning
 - DC/22/00968 – Ostlers Barn, Thrandeston Road, Mellis, IP23 8DR
 - DC/22/00969 – Ostlers Barn, Thrandeston Road, Mellis, IP23 8DR
 - DC/22/01136 – Clay Barn, Thrandeston Road, Mellis, IP23 8DR
- 12** Tree Warden's Report
- 13** New Dog Bin Locations
- 14** Queen's Platinum Jubilee 2022
- 15** Mellis Football Goals and Play Area
- 16** Mellis Community Support Fund
- 17** Newsteads Land
- 18** Village Improvements
- 19** Annual Parish Council Meeting and Annual Parish (Village) Meeting Arrangements
- 20** Finance
 - i) Confirmation of Barclays bank account balance
 - ii) Review and authorisation of payments presented
- 21** Policies for review
 - Data Protection Policy
 - Internet Banking Policy

- Health and Safety Policy
- Transparency Code
- 22** Risk Assessment and Management
- 23** Asset Register
- 24** Financial Regulations
- 25** Standing Orders
- 26** Internal Controls
 - Internal Control and Internal Audit Effectiveness Review
 - Internal Control Statement Approval
- 27** Training
- 28** Matters for future consideration
- 29** Date of next meeting