

MELLIS PARISH COUNCIL

Clerk: Ms Jane Challis

75 Shelfanger Road

Diss, IP22 4EH

Tel: 07796 410694

Email: mellisparishcouncil@gmail.com

I hereby give notice that a meeting of **Mellis Parish Council** will be held in Mellis Memorial Hall on Thursday 30th March 2023 commencing at 6.30pm.

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to commencement of the meeting.

J Challis
Parish Clerk
26th March 2023

AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on Thursday 23rd February 2023 are a true and correct record
- 5** Report from County Councillor
- 6** Report from District Councillor
- 7** Public Participation Session (10 minutes set aside)
- 8** Chair's Report
- 9** Clerk/RFO's Report
- 10** Planning
 - To Receive an Update on:
 - DC/22/2190/HYB – Land at Shepherds Grove, Bury Road, Stanton, Suffolk.
 - DC/23/00331 - Change of use of the annexe known as Willowsby associated with the property Willow Lodge to short term residential let. Willowsby, Willow Lodge, The Common, Mellis Eye Suffolk.
 - DC/23/00100 - Approval of details reserved by Requirement 22 (Amendments to approved details) pursuant to The Progress Power (Gas Fired Power Station) Order 2015 - seeking permission to utilise fuel gas pre-heater boiler stacks up to 15m high, and permission to erect a second fire water tank on the site. Location: Progress Power, Potash Lane, Eye, Suffolk IP23 7HE.
 - To Consider:
 - DC/23/00942 - APPLICATION FOR PLANNING PERMISSION - DC/23/00942 - Full Application - Erection of 4no. terraced town houses with associated private gardens and parking. Location: Land Lying to The North of The Railway Public House, Mellis, Suffolk, IP23 8DU.
 - DC/23/01369 - APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - Notification of Works to Trees in a Conservation Area - Fell 1No. Weeping Willow (T1), Fell 1No. Ash (T2), Fell 1No. group of Beech (G1). Location: Ash Tree Farm, The Common, Mellis, Eye Suffolk IP23 8EB.

- DC/23/01368 - APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - Notification of Works to Trees in a Conservation Area - Fell 1No. Fig (T1), Fell 1No. Spruce (T2). Location: The Old Forge, The Common, Mellis, Eye Suffolk IP23 8EB.
- DC/23/01393 - APPLICATION FOR PLANNING PERMISSION - Householder Application - Erection of detached single-storey annex. Location: Lavender Cottage, 6 Earlsford Road, Mellis, IP23 8EA.

11 East Anglia GREEN Energy Enablement Project update

12 Tree Warden's Report

13 Newsteads Land update

14 Traffic/Speeding concerns within the village including:

- Volume of HGVs
- Damage to the verges and common
- New SID update
- Consideration of Village Gateways
- Location of 30mph sign on Mellis Road
- Parking outside of the Mellis CE Primary school

15 The King's Coronation 2023

16 Elections May 2023

17 Arrangements for the Annual Parish Meeting and Annual Parish Council Meeting 2023

18 Finance

- i) Confirmation of Barclays bank account balance
- ii) Review and authorisation of payments presented
- iii) Annual CIL Return
- iv) Appointment of Internal Auditor 2022/23
- v) Budget review

19 Documents/Policies for review

- Financial Regulations
- Standing Orders
- Internal Control Statement
- Health and Safety Policy
- Transparency Code
- Equality & Diversity Policy
- Grants & Donations Policy
- Complaints Policy
- Parish Publication Scheme

20 Matters for future consideration

21 Date and time of the next meeting