

# MELLIS PARISH COUNCIL

**Clerk: Ms Jane Challis**

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I hereby give notice that a meeting of **Mellis Parish Council** will be held in Mellis Memorial Hall on Thursday 8<sup>th</sup> February 2024 commencing at 6.30pm.

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to commencement of the meeting.

J Challis  
Parish Clerk  
4<sup>th</sup> February 2024

## AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on 11<sup>th</sup> January 2024 are a true and correct record
- 5** Report from County Councillor
- 6** Report from District Councillor
- 7** Public Participation Session (10 minutes set aside)
- 8** Chair's Report
- 9** Clerk/RFO's Report
- 10** Tree Warden's Report
- 11** Footpath Wardens' Report
- 12** Planning
  - To Receive an Update on:**
    - DC/22/2190/HYB – Land at Shepherds Grove, Bury Road, Stanton, Suffolk.
- 13** Mellis Memorial Hall Committee's request to install solar panels on Memorial Hall roof
- 14** Flooding in the village update
- 15** Traffic calming measures in the village and outside the school
- 16** Newsteads Land including approval of expenditure and official opening arrangements
- 17** Annual Parish Council Meeting and Annual Village Meeting 2024 arrangements
- 18** To discuss wellhead project and approve expenditure
- 19** To consider phone box maintenance/improvements
- 20** To discuss plans for D-Day80 Anniversary on 6<sup>th</sup> June 2024 and approve expenditure
- 21** Village calendar of events 2024
- 22** Digitisation of History of Mellis update

**23** Policies/Documents review

- Risk Assessment
- Asset Register
- Internal Control Statement

**24** Finance

- i) Confirmation of Barclays bank account balance
- ii) Review and authorisation of payments presented
- iii) Barclays bank account reclassification

**25** Matters for future consideration

**26** Date and time of the next meeting