

# MELLIS PARISH COUNCIL

Minutes of the meeting of Mellis Parish Council

6pm Thursday 13<sup>th</sup> September 2018, Mellis Memorial Hall.

**Present:**

Councillors: Cllr Barr (Chairman)                      Cllr C Wilby                      Cllr T Wilby,  
Cllr Read  
2 members of the public

- 1 Apologies for absence - to receive and consider acceptance of apologies**  
Cllr Paterson
- 2. To consider co-option of new Parish Councillor**  
None
- 3 To note Declarations of Interest**
  - 3.1 To receive declarations of pecuniary and non-pecuniary interests on agenda items  
None
  - 3.2 To consider any requests for dispensations with regards to declarations of interests  
None
- 4. To approve draft minutes of the Parish Council meeting 26<sup>th</sup> July 2018**  
proposed Cllr T Wilby, 2<sup>nd</sup> Cllr Read
- 5. To note matters arising from the minutes of meeting 26<sup>th</sup> July 2018 (for report and not on the agenda)**

19/02/18 13	Defibrillator Tea Party	Cllr Read is arranging speaker and training, <b>date to be arranged.</b>
2018 07 26, 10.1	Cutting verges May 2019	Clerk to liaise with Thanderston PC re cutting the verges in May 2019
2018 07 26, 12	Remembrance of the 100th anniversary	On the agenda
2018 07 26, 12	Remembrance of the 100th anniversary	On the agenda

- 6. Public Forum**
  - 6.1** To receive reports from the County Councillor and District Councillor  
Report for September from Jessica Fleming attached Appendix,  
New grit bin Policy with possible funding for new grit bins. Summary of Topics from Residents meeting with Jo Churchill MP at Gislingham, County Council Listing Events. It may be possible to have Mellis included in a Community Transport route, contact details will be sent to the clerk to enquire.
  - 6.2** To receive comments from members of the public in attendance  
The Memorial Hall would like to report the repair of the manhole cover on the edge of the carpark is in hand and that a new parking sign is also being prepared.  
Plans for the 100<sup>th</sup> anniversary of November 11<sup>th</sup> are also progressing well, the Memorial Hall will place their wreath by the old roadside door and recommended the Parish wreath be placed by the village sign. A poster will be passed the Clerk to publish on the Parish website.  
The junior football nets may need moving, is it a parish responsibility?

## 7. To consider Planning

### 7.1 Applications received

**DC/18/03810** Whitegate Farm Earlsford Road Mellis Eye Suffolk IP23 8DY  
Notification of Works to Trees in a Conservation Area - 1No. Eucalyptus and 1No. Cedar - Fell to ground level and treat stump. **No objection**

**DC/18/03767** Crooked Cottage Church Row The Common Mellis Eye Suffolk IP23 8EE  
Notification of works to Trees in a Conservation Area - (T1) Ash – Fell **No objection**

**DC/18/04033** Willow Lodge The Common Mellis Eye Suffolk IP23 8EF  
Householder Planning Application - Erection of extension **No objection**

**DC/18/03589** Clay Barn Thrandeston Road Mellis Eye Suffolk IP23 8DR  
Householder Planning Application- Replacement of ground source heat pump with air source heat pump **No objection**

### 7.2 Planning decisions

**DC/18/02704** 91 The Common Mellis Eye IP23 8EF  
Householder Planning Application - Erection of two storey extension **Refused**

**DC/18/02631** Teazles The Common Mellis Eye Suffolk IP23 8EB Erection of two storey front extension **Granted**

## 8. Finance

### 8.1 Bank reconciliation

Bank reconciliation was checked and approved by Cllr Barr and Cllr C Wilby

### 8.2 Payments

Daniel Roth	31/08/18	August payroll	£503.50
Daniel Roth	13/09/18	Expenses	£14.16
JC's cleaning	21/07/18	Bus shelter cleaning	£18.00
Information Commissioner	13/09/18	Data protection fee	£40.00

Proposed Cllr Barr 2<sup>nd</sup> Cllr Read

## 9. Review training needs

SALC are running a Budgeting half day training on 4<sup>th</sup> October 2018 and a member of the Council or clerk may wish to attend.

## 10. Reports

### 10.1 Clerks report and correspondence received

Last year's VAT refund for the total of £299.40 has been requested.

A resident emailed the clerk to advise of a road sign that had been covered in graffiti, the clerk advised them of Suffolk Highways reporting tool and the resident reported the issue. Advised the councilors that there was a consultation on new Gambling licenses.

An insurance renewal had been received at almost the same rate as last year but with a new £50 administration fee, the clerk was querying this charge in the view of having it waved this year.

Suffolk Wildlife Trust had informed the clerk of a dangerous tree near the Railway Tavern that required removal.

**11. Remembrance of the 100th anniversary of the war**

The Memorial Service will be at 10:45 on the 11<sup>th</sup> of the 11<sup>th</sup>. The Parish Council are pleased to support the event and will provide up to £100 towards the refreshments and the balance to the Royal British Legion as the exact amount cannot be predetermined. Cllr Read will investigate if this year there may be a special wreath available to make the anniversary and its cost.

**12. New grit bin process**

Suffolk Highways have announced that they will no longer restock grit heaps. The Clerk has requested a list of locations on the parish of the grit heaps to see if any will require a grit bin in the future. Funding for bins may be available from Suffolk County Council via Jessica Fleming. The Parish Council will consider this matter next meeting with more information.

**13. Items to be considered for the next agenda**

It was requested that Road Safety, with regards to speeding and a speed watch scheme could be on a future agenda.

**14. Date of next meeting – 11<sup>th</sup> October 2018 Parish Council Meeting 18.00 – Memorial Hall**

**Dates of further meetings – Second Thursday of Month**

**Summary of action points**

19/02/18 13	Defibrillator Tea Party	Cllr Read is arranging speaker and training, <b>date to be arranged.</b>
2018 07 26, 10.1	Cutting verges May 2019	Clerk to liaise with Thanderston PC re cutting the verges in May 2019
2018 09 13 6.1	Community Transport route, contact details	Clerk to receive information from Jessica Fleming and enquire
2018 09 13 6.2	Remembrance of the 100th anniversary	A poster will be passed the Clerk to publish on the Parish website.
2018 09 13 6.2	The junior football nets	Clerk to enquire if the junior football nets may need moving, and who's duty
2018 09 13 11	Remembrance of the 100th anniversary	Budget for refreshments after anniversary meeting to be approved.
2018 09 13 11	Remembrance of the 100th anniversary	Cllr Read to investigate if a special wreath is available
2018 09 13 12	New Grit Bin process	Clerk to get list of grit heap sites.



## County Council Report for Mellis Parish Council

### September 2018

By County Councillor Jessica Fleming, Hartismere Division, Suffolk

[Jessica.fleming@suffolk.gov.uk](mailto:Jessica.fleming@suffolk.gov.uk) Tel: 07714-597980 twitter: @jesstfleming

**New Grit Bin Policy** - Suffolk Highways has reviewed grit bin and grit heap provision. Details of how the new system will operate will be sent to parish/town/borough and district councils shortly. Grit heaps will no longer be restocked due to pollution concerns. Any parish/town which has a grit heap is encouraged to apply for a new grit bin in line with the guidance.

### Summary of Topics Raised by Local Residents with MP Jo Churchill at Gislingham on August 16<sup>th</sup> (including Thornhams, Mellis and Wortham)

- Public transport (local 456/ 459 bus service replacement and Community Transport): Capacity problems on the Stowmarket route, particularly during school holidays; limited disabled access and passengers do not get issued paper tickets. ACTION – JF meet with SCC Passenger Transport and BSEVC (in process)
- Re. Community Transport it was noted that this can be expensive and fares inconsistent ACTION – JF as above, inform JC. Also working with Street Forge.
- A140 Junction Safety: the junction at the Thornham White Horse was singled out as particularly dangerous, in general increased traffic is making access to the A140 difficult. ACTION- JC meet w/ Cabinet Member Mary Evans; JF obtain Safety Study (I have done this, forwarded under separate cover)
- Planning: very slow responses from Mid Suffolk noted.
- Poor Design: house builders are not building the types of homes people WANT and NEED. Design in general is inferior and large builders get away with mass produced proposals ACTION - JF Review SCC's progress with the Suffolk Design Guide Draft (JF is participating in a SCC sponsored design workshop in early October – ideas welcome)
- Special Education Needs: difficulties were noted of planning school journeys and better mental health services. Thurston HS has in house specialist staff and this is helpful

JC noted the Norfolk-Suffolk NHS Foundation Trust is in special measures and there are difficulties in delivering local services ACTION - JF as Chairman of Health Scrutiny will look into, JC also follow up in so far as able

- Road Closures – notices are put up but often the road is not closed. ACTION – JF report to Cabinet Member, this may be highways or stat undertakers such as Anglian Water, UK Power, BT etc. The issue has been raised on other occasions.

**County Council Listening Events** - Suffolk residents are invited to come and meet the Leader of the Council, other county councillors and senior managers about their concerns and ideas for the County of Suffolk. The following events are scheduled from 11.00 – 1.00 pm for the remainder of 2018:

- **Bury St Edmunds, Arc Shopping Centre, 2.00 -4.00 pm:** Wednesday 26 September
- **Ipswich:** Thursday 25 October