

MELLIS PARISH COUNCIL

Minutes of the meeting of Mellis Parish Council

6pm Thursday 8th November 2018, Mellis Memorial Hall.

Present:

Councillors: Cllr Barr (Chairman) Cllr C Wilby Cllr T Wilby
 Cllr Read Cllr Cunningham
 2 members of the public

- 1 Apologies for absence - to receive and consider acceptance of apologies**
 Cllr Paterson accepted

- 2. To consider co-option of new Parish Councillor**
 None

- 3 To note Declarations of Interest**
 - 3.1 To receive declarations of pecuniary and non-pecuniary interests on agenda items
 Cllr T Wilby, non-pecuniary with regards to Memorial Hall Trustee and item 8.2 and Budget preparation and grants.
 Cllr Barr, non-pecuniary with regards to item 7.1 Planning application DC/18/04537, this is regarding a property about 10 houses away.
 - 3.2 To consider any requests for dispensations with regards to declarations of interests
 Granted

- 4. To approve draft minutes of the Parish Council meeting 11th October 2018**
 proposed Cllr T Wilby, 2nd Cllr C Wilby

- 5. To note matters arising from the minutes of meeting 11th October 2018 (for report and not on the agenda)**

19/02/18 13	Defibrillator Tea Party	Cllr Read is arranging speaker and training, date to be arranged.
2018 07 26, 10.1	Cutting verges May 2019	Clerk to liaise with Thanderston PC re cutting the verges in May 2019
2018 09 13 6.1	Community Transport route, contact details	Clerk to receive information from Jessica Fleming and enquire, information in previous minutes.
2018 09 13 6.2	Remembrance of the 100th anniversary	A poster will be passed the Clerk to publish on the Parish website. Actioned last month.
2018 09 13 6.2	The junior football nets	Clerk to enquire if the junior football nets may need moving, Cllr Barr reported last month.
2018 09 13 11	Remembrance of the 100th anniversary	Budget for refreshments after anniversary meeting to be approve last month.

2018 10 11 6.1	community support available for bereavement and counselling for suicide support	Cllr T Wilby will contact Community Action Suffolk and Eye Volunteering Service to find out if they can offer any support. Cllr T Wilby is attending a Mental Health First Aider and will update the council.
2018 10 11 6.2	Coach parking in the carpark	Cllr Barr to contact the school.
2018 10 11 6.2	Parish report to the Messenger.	Cllr Barr to supply for this meeting.
2018 10 11 8.2	Cllr Budget briefing	Cllr Paterson or Cllr Read to arrange a training event for the councilors

6. Public Forum

6.1 To receive reports from the County Councillor and District Councillor
Report for October from Jessica Fleming attached to Appendix,
Report for October from Diana Kearsley below,

1. Support for people in the community who are affected by the suicide of either a friend or local impact - I have asked about this, with a negative response. I am attending the Suffolk Health & Wellbeing Board meeting this morning - if suicide comes up in debate I shall make this point also I have other 'stakeholders' I want to contact.
2. The large waste 'skip' outside the furniture place - opposite the hall. This has been passed to the Enforcement Team who will take it up. It is sited illegally as anything like that can only be in place for 28 days - I believe the one we are concerned about has been there a lot longer. I will keep you informed as and when I hear further.

6.2 To receive comments from members of the public in attendance
Update from the Memorial Hall regarding the 100th Anniversary Remembrance event, all proceeding well and ready for Sunday,
It was requested if there was an update regarding the Yellow container outside furniture place opposite the Hall, item 2 from Diana Kersley report was read out.
With regards to item 16, Well reinstatement, please take into account local residents views and please beware that it could become a center for antisocial behavior.

7. To consider Planning

7.1 Applications received

DC/18/04537 APPLICATION FOR LISTED BUILDING CONSENT - DC/18/04537
Mead Cottage, The Common, Mellis, Eye Suffolk IP23 8DR **No Objection**

7.2 Planning decisions

DC/18/04033 Willow Lodge, The Common, Mellis, Eye Suffolk IP23 8EF **Granted**

8. Finance

8.1 Payments

JCs Cleaning	21/09/18	Bus shelter	£18.00
SALC	22/10/18	6 months payroll services	£54.00

SALC	11/10/18	Budgeting Workshop	£34.80
Daniel Roth	31/10/18	October payroll	£201.40
Daniel Roth	08/11/18	Expenses	£59.96

Proposed Cllr Barr 2nd Cllr T Wilby

8.2 Budget Preparation

Following training at SALC the Clerk offered to pass on the learning points for the budget preparation, Cllr Paterson offered to arrange in last months meeting and Cllr Read this month.

Cllrs reviewed a budget preparation spreadsheet prepared by the Clerk / RFO this included data on previous years spend, this year to date and forecast to end of year, along with previous years approved budgets.

The Cllrs reviewed many of the lines in the budget and will work on filling in more data to enable a budget to be approved at next meeting to enable a precept to be set.

Precept needs to be approved by the latest at the January 2019 meeting, therefore proposals agreed in December meeting.

9. Review training needs

None

10. Reports

10.1

Clerks report and correspondence received

Meeting in Mellis with Suffolk Wildlife Trust to be advised of some tree work in Elarsford Road by the rail line, Notice on Parish Notice board.

Advised I had received a call from a resident regarding a new BT pole on the common by Thrandeston Road, and I had informed Suffolk Wildlife Trust.

Email sent regarding SALC AGM

A copy of Gislingham's PIIP had been distributed for information and example to the councilors.

Email regarding UK Power roadshow.

Email SALC bulletin.

Email SALC training.

Email SALC training for community origination.

Contact from the Memorial Hall Committee regarding signs left over after carpark works, contractor contacted and asked to remove them.

Email from Mid Suffolk regarding Homes and Homelessness.

Email with budget preparation spreadsheet as discussed above.

Email regarding Older Persons Fair.

Email regarding consultation on Minerals and Waste.

Email from Wetheringsett regarding the stained-glass ex phone box.

11. Remembrance of the 100th anniversary of the war

Discussion in the public forum with the Memorial Hall

12. New grit bin process

Suffolk Highways had been advised that the PC would like to add two grit bins and the process was requested, Suffolk Wildlife Trust are ok with the possible locations, clerk to follow up. There is also the possibility of adding a bin on the Dam lane junction.

- 13. Road Safety**
The possibility of establishing a speedwatch group was discussed and using Palgrave's loan equipment, Cllr Barr to include the request of volunteers in the parish report in the messenger.
- 14. Footpaths**
Cllr T Wilby would be willing to be the contact to monitor footpaths.
- 15. Tree planting and replacement**
Deferred till the next meeting
- 16. Well reinstatement**
Deferred till the next meeting
- 17. Items to be considered for the next agenda**
A request for funds from the Memorial Hall for a parking sign in the carpark.
Village Hall bookings for next year.
Village 'Directory' display board.
- 18. Date of next meeting – 13th December 2018 Parish Council Meeting 18.00 – Memorial Hall**
Dates of further meetings – Second Thursday of Month

Summary of action points

19/02/18 13	Defibrillator Tea Party	Cllr Read is arranging speaker and training, date to be arranged.
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2018 11 08 10.1	Information request from Wetheringsett regarding stained-glass in phone box	Clerk to respond to Wetheringsett
2018 11 08 12	New grit bin	Clerk to follow up Highways about two new bins and the possibility of a bin at the Dam lane junction
2018 11 08 13	Road Safety speedwatch group	Cllr Barr to include in Messenger article request for volunteers

County Council Report for Mellis Parish Council

November 2018

By County Councillor Jessica Fleming, Hartismere Division, Suffolk

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Eye Neighbourhood Plan 2018 Draft Consultation - the Eye Neighbourhood Plan is open for comments between the 8th November and the 20th December 2018. The Plan can be down loaded from <http://www.eyesuffolk.org/town-council/neighbourhood-plan> along with a Comments Form and Supporting Documents. Comments should be returned no later than 16.00 on the 20th December by email to townclerk@eyesuffolk.org

Highways and Drainage Reporting - All defects or drainage problems or dangerous winter road conditions should be reported using the reporting tool on the Highways website: <https://www.suffolk.gov.uk/roads-and-transport/>

A140 Scheme (Roundabouts) – Suffolk Highways is planning to submit a planning application for roundabouts west of Eye at the Thrandeston and Yaxley junctions at the end of November for determination in March. Plans include a centre refuge at the A140/Thrandeston Road junction, an issue that was identified through stakeholder engagement. Construction is anticipated in Summer 2019 with an opening in Spring 2020.

Suffolk's 2019/ 2020 Budget Consultation is open - and can be accessed by visiting www.suffolk.gov.uk/budget2019 Hard copies will be available from libraries. The consultation closes at 5pm on Friday 16 November. Your responses are important given the difficult decisions that the County Council faces to return a balanced budget. A proposed budget will go to Cabinet on 29 January, the final budget will be discussed at Full Council on Thursday 14 February 2019.

Schools Admission Policy – SCC is consulting on its admissions policy for the 2020/2021 school year and for future arrangements, a similar consultation is running for Free Schools and Academies. Views are sought regarding oversubscription criteria and future use of catchment areas to rank applications give changes to school transport policy. Consultations close on 12th November 2018 and can be reached on <https://www.suffolk.gov.uk/children-families-and-learning/schools/school-places/consultation-on-admissions-to-schools-in-suffolk-for-the-20202021-school-year/>