

# MELLIS PARISH COUNCIL

Minutes of the meeting of Mellis Parish Council

6pm Thursday 11<sup>th</sup> April 2019, Mellis Memorial Hall.

## Present:

Councillors: Cllr Barr (Chairman)                      Cllr Hubbard  
                    Cllr Cunningham                                Cllr Read

### 1. Apologies for absence - to receive and consider acceptance of apologies

Cllr C Wilby, Cllr Paterson and Cllr T Wilby, approved

### 2. To note Declarations of Interest

- 2.1 To receive declarations of pecuniary and non-pecuniary interests on agenda items  
Cllr Hubbard, possible future interest in Newstead land.
- 2.2 To consider any requests for dispensations with regards to declarations of interests

### 3. To approve draft minutes of the Parish Council meeting 14<sup>th</sup> March 2019

Proposed Cllr Cunningham, 2<sup>nd</sup> Cllr Hubbard

### 4. To note matters arising from the minutes of meeting 14<sup>th</sup> March 2019 (for report and not on the agenda)

19/02/18 13	Defibrillator Tea Party	Cllr Read is arranging speaker and training possibly training from Air Ambulance, date to be arranged when resources are available.
2018 10 11 6.2	Parish report to the Messenger	Cllr Barr to supply.
2019 02 14 9	Training needs	Clerk to advise new Cllr on the Councillor training dates
2019 03 14 11	Newstead Land	To investigate possible solutions for the land, on agenda.
2019 03 14 10	New Grit bins	Clerk to progress the application, on agenda Cllr Barr to approach residents regarding approval
2019 02 14 15	Village Directory Sign board	Cllr Read to progress.
2019 03 14 5.2	Notification of roadworks	Clerk to contact Cllr Fleming regarding lack of notice, awaiting information.
2019 03 14 7.1	New bank mandate required	Clerk to progress new bank mandate, form to be filled in at the end of the meeting

### 5. Public Forum

- 5.1 To receive reports from the County Councillor and District Councillor  
Report for April from Cllr Diana Kearsley attached to Appendix I  
The Parish Council would like to thank Cllr Diana Kearsley for all her support for Mellis in its time of need and helping reestablish the working council.  
Report for March from Jessica Fleming attached to Appendix II
- 5.2 To receive comments from members of the public in attendance.  
Following the article in the Messenger there was concern about speeding in the village and wondered is the council would consider the purchasing of speed monitoring equipment.

There was a request for regular Parish Council notes in the Messenger each month to help inform the community.

There would be an interest in the defibrillator training.

There are still occasions of riding on the common, Cllr Hubbard to deliver some of Suffolk Wildlife trusts leaflets to the new residents.

## 6.1 To consider Planning

**DC/19/01369** Outline Planning Application. Erection of 1no. dwelling. | Land West Of Manor Farm The Common Mellis Eye Suffolk IP23 8EE, **No comment to make on the application**

**DC/18/05641** Approval of details Reserved by Requirement 3-(5) and Amendments Under Requirement 22-(1) of the Progress Power (Gas Fired Power Station) Order 2015 as Amended | Progress Power Eye **No Comment**

**DC/18/05638** Requirement 4 of the Progress Power (Gas Fired Power Station) Order 2015 as Amended | Progress Power Eye **No Comment**

**DC/18/05639** Requirements 10, 19-(2) and 4-(g) pursuant to The Progress Power (Gas Fired Power Station) Order 2015 (S.I 2015/1570) as amended. | Progress Power Eye **No Comment**

**DC/19/01650** Outline Planning Application (some matters reserved) - Erection of up to 10 No. dwellings with new vehicular access (resubmission of approved extant application 5013/16 and amended vehicle access position) | Land At Bullocks Farm Earlsford Road Mellis Suffolk After discussion in the meeting and seeing changes to the plans the council has **No comment to make on the application**

## 6.2 Planning decisions

**None**

## 7. Finance

### 7.1 Payments

<b>April 2019</b>		Chq no		
Daniel Roth	11/04/19	115	Outstanding payment form November Expenses	£3.00
SALC	01/04/19	116	Provision of payroll services to 31 March 19	£54.00
SALC	01/04/19	117	Subscription 2019/20	£250.71
Suffolkbiz Suffolk cloud	01/04/19	118	Website hosting	£75.00
Daniel Roth	11/04/19	119	March payroll	£201.40
Daniel Roth	11/04/19	120	Expenses Feb and March	£49.75

### 7.2 Bank Reconciliation

Bank Statements reconciled up to March 25<sup>th</sup> statement

### 7.3 Bank Mandate change

Cllr Hubbard filled in change of signatures form

**8. Review training needs**

New Cllr is waiting for dates from SALC for training

**9. Reports**

9.1

Clerks report and correspondence received  
SALC internal audit booked for the week of 17<sup>th</sup> June  
ARAG forms must to in to the external auditors by the 1<sup>st</sup> July  
Election services, uncontested election  
Update on travelers on land adjacent to Eye airfield  
School transport update  
Public participation on the agenda  
Burglaries in Yaxley  
CAS newsletter  
Mid Suffolk land supply update  
CIL round3 applications  
Memorial Hall AGM information  
SNT newsletter  
Information on rural crime  
Health checks at Laxfield village hall  
SALC newsletters  
Emails regarding the bins outside the prayer foundation  
A140 roundabout update  
Planning for the Annual Parish council Meeting and the Annual meeting of the Parish

**10. New grit bin applications**

Waiting response for the one by the post box  
The application for the end of Dam Lane has been refused as it is on a gritting route.  
Cllr Barr will approach residents for the third bin for approval of the sight.

**11. Newstead Land**

Cllr Read has looked at the land and confirmed there is no real access to it, other than over SWT land, the BT Exchange parking area, or the school.  
Cllr Read has now walked the land and considers it rather smaller than anticipated, probably because of the area that the school use already and the depression that used to be a pond being fenced off.  
The land has been roughly measured as 35m deep and 45m wide, with ditches to the fore and rear and pond to the side.  
The hedge line by the road is in Suffolk Wildlife Trusts land.  
The clerk got a rough proposal for the area to be made into a carpark with an access bridge in the region of £50k and this will be forwarded to the Cllrs, and an estimate for a play area at costs of £30k to £50k.  
There are other funding options but ongoing costs, including insurance and maintenance (for any use) must also be considered.  
Cllr Read will formulate a discussion email.

**12. Road Safety**

The sign on the bend near Dam Lane has had the graffiti removed.  
Following the article in the Messenger Cllr Barr will contact Stowmarket Police regarding speed reduction methods.

**13. Tree planting and replacement**

Postponed till next meeting

**14. Well reinstatement**

Postponed till next meeting

- 15. Village Directory sign board**  
Still in the design stage and waiting for costings of creating the map.
- 16. Public Forum for comment on Items Discussed in the Meeting**  
No comments as the public had left by this point
- 16. Items to be considered for the next agenda**  
None
- 17. Date of next meeting – 9<sup>th</sup> May 2019 Parish Council Meeting 19.00 – Memorial Hall**  
**Dates of further meetings – Second Thursday of Month**

**Summary of action points**

19/02/18 13	Defibrillator Tea Party	Cllr Read is arranging speaker and training, date to be arranged when resources are available. Clerk to find if any groups can run a session.
2018 07 26, 10.1	Cutting verges May 2019	Clerk to liaise with Thanderston PC re cutting the verges in May 2019
2018 10 11 6.2	Parish report to the Messenger	Cllr Barr to supply.
2019 02 14 9	Training needs	Clerk to advise new Cllr on the Councillor training dates
2019 03 14 11	Newstead Land	To investigate possible solutions for the land, on agenda. Cllr Hubbard to approach school to identify and desire to develop the land. Cllr Read to formulate a discussion email.
2019 03 14 10	New Grit bins	Clerk to progress the application, on agenda Cllr Barr to approach residents regarding approval
2019 02 14 15	Village Directory Sign board	Cllr Read to progress.
2019 03 14 7.1	New bank mandate required	Clerk to progress new bank mandate
2019 04 11 5.1	Thanks to Cllr Diana Kearsley	Cllr Barr to write letter.

Appendix I

**Mid Suffolk District Councillor Final Report to**

**Mellis Parish Council**

**April 2019**

Cllr Diana Kearsley, Gislingham Ward

An issue that creates a great deal of concern amongst our village community is the housing need and national governments directive to build more homes up and down the country. Mid Suffolk has been addressing this for several years and designing new policies, a Joint Local Plan, encouraging Neighbourhood Plans etc. to give communities more say in this. There are now some results inasmuch as the Joint Local Plan will be finalised this year, more neighbourhood plans are being produced which will help to make sure our local rural villages are not lost. National government have stipulated that MSDC is expected to provide an annual build of approximately 500 homes per annum. The imminent Joint Local Plan, Neighbourhood Plans etc. will allow a greater degree of control and protection of our rural Suffolk scene. The plus sign for increased development is the Community Infrastructure Levy (CIL), (which came into force in April 2018) and the first 'bidding round' was announced on the 1<sup>st</sup> May last year. Parishes within villages who have a 'neighbourhood plan' receive 25% of CIL funding collected from developments within their village and those who do not have such a plan receive 15% to spend on infrastructure needed in the village. Other more major infrastructure needs can enter into a more general CIL123 funding – this is mainly for new sports and recreational equipment, village hall refurbishments, school extensions etc. For information about the next 'bidding round 3' is available on the MSDC website and opens on 1<sup>st</sup> May 2019.

Since I became your District Councillor 16 years ago much has happened within local authorities but one project in MSDC comes to mind – in 2003 when I was first elected to stand as your councillor the word SnoAsis kept cropping up at various meetings. At that time I hadn't a clue what this was about but after a while I realised that this was an idea for a major ski-slope and sports centre in Great Blakenham – and in fact a far bigger project incorporating a ski-slope, toboggan run, ice rinks, usual sports facilities, entertainment dome, hotel, retail area, houses, apartments, chalets conference & exhibition centre all covering 304 acre site. Sixteen years later permission has been granted for this exciting project, which is possibly the most exciting development in Suffolk - phase one of this sports complex will start this year.

On that note, I have decided not to stand for another 4 years and will therefore not be seeking re-election in May. I would like to thank everyone who has supported me over these last 16 years - it has been a privilege to represent you in the Gislingham Ward and I have enjoyed my work, involvement and commitment to MSDC very much – albeit a few difficult moments now and then!

Best wishes,

Cllr Diana Kearsley

Gislingham Ward, MSDC



## County Council Report for Mellis Parish Council – April 2019

County Councillor Jessica Fleming, Hartismere Division, Suffolk

[Jessica.fleming@suffolk.gov.uk](mailto:Jessica.fleming@suffolk.gov.uk) Tel: 07714-597980 twitter: @jesstfleming

**Roadside Vegetation Trimming Guidance** – If a town/parish council would like to undertake hedge or tree noticing there is now a registration mechanism with Suffolk Highways, mindful that special requirements apply to work during bird nesting season - 1st March to 31st July. Request details of this process from [customer.service@suffolk.gcsx.gov.uk](mailto:customer.service@suffolk.gcsx.gov.uk)

**Grass Cutting** – Plans and improvements to this year's programme include:

- Recruiting new contractors to work with Suffolk Highways to undertake the works.
- Assigning the County into two areas covered by two distinct contractors, rather than one
- Publishing the programme earlier to enable planning for additional cuts if needed.

The grass cutting programme is published online at [grass cutting webpages](#). It includes 2 cuts on the A & B network and a single cut on C & U roads, some flexibility is inbuilt for seasonal variation.

**A140 Roundabouts** – the planning application for two roundabouts on the A140 at Yaxley and Thrandeston/ Brome will be determined by the County Council planning committee on 30<sup>th</sup> April. Construction is anticipated this summer. Refer to: <http://suffolk.planning-register.co.uk/Planning/Display?applicationNumber=SCC/0110/18MS>

**Womens OVO Cycle Race** -.On Monday June 10<sup>th</sup> the first stage of Britain's longest-running professional UCI Women's World Tour series race will pass through Yaxley, Thornham & Walsham en route to Stowmarket. Download the [Stage 1 map from Beccles to Stowmarket](#) (PDF, 734KB).

**Energy Grants** - A range of energy and environmental funding for community projects can be found at; <http://www.greensuffolk.org/green-communities/grants-and-funding-opportunities/>

For village halls: [Applicants can apply for grants by following this link.](#)

**Extended Hours at Recycling Centres** - Suffolk County Council's 11 centres are open from 9am to 5pm every day (including Sundays, but NOT Wednesdays) from Monday 1 April to September. On Thursdays from May to August, all sites will be open until 7pm.